
IT Support

Job Description:

- Performs problem solving and assistance on various software applications and hardware systems for customers.
- Performs routine hardware and software maintenance and assists in proper upkeep and utilization of systems.
- Provides technical assistance and maintenance support to customer's end users.
- Documents projects and writes user instructions.
- Maintains knowledge of current technological developments/trends in area of expertise.
- Monitors external data sources to ensure receipt and analysis of all charges.
- Performs miscellaneous job-related duties as assigned.
- May provide individual and/or group instruction and training to customer's staff and/or end users on computer hardware and software

Qualifications:

- Bachelor's degree in Computer Engineer, Computer Science
- Male age 23-30
- Minimum 0- 2 years experience in IT system or related fields
- Knowledge of technical support, Desktop Management, Microsoft License Management.
- Good leadership and interpersonal skill
- Ability to use personal computer and computer equipment
- Good command of English
- Possess service minded and problem solving skills
- Quick learner, high responsibility, self-motivated, excellent team spirit and willing to work hard
- Willing to relocate or travel anywhere.